



Stellar Student Dress Code Administrative Accounting Clerk

Stellar Career College's student dress code is to be followed daily unless otherwise directed by the course faculty. Uniform fit must be consistent with a professional appearance. As a career college student, you will keep your uniform neat and clean as you would in a professional environment. The objective of the college dress code is to allow students to work and learn comfortably and safely in a professional setting.

Administrative Accounting Clerk: White polo with logo and black pants

- **Shirts:** White polo with stellar logo. Shirt may not have any other logos, images, or writing.
- **Pants:** Only solid black dress pants with pockets are to be worn. No jeans, denim, denim type pants, casual shorts, leggings
- **Undershirts:** Solid white t-shirts or long-sleeved shirts may be worn under tops.
- Jackets, hoodies, and other garments are not to be worn in class.
- **Shoes:** Must be solid black in color and kept in a clean and presentable condition. Flip flops and tennis shoes are not to be worn. Open toed dress shoes, heels, loafers, sandals with a strap, or flats are acceptable. If the student is wearing appropriate boots, pant legs must cover the boots so that they are not shown.
- **Hair:** Hair should be appropriately styled and should enhance a professional appearance. Must be clean, neat, and contained away from the face. Hair must be a "natural" hair color (i.e., not bright red, green, blue, pink, orange, or purple.) Hats, beanies, bandannas are not permitted and any other head garments are not allowed.
- **Nails:** Must be trimmed to fingertip length and no acrylics are allowed; if wearing any polish it must be a clear coat or natural color.
- **Facial Hair:** Should be kept clean, trimmed, and neat.
- **Hygiene:** Good personal hygiene including a neutral smelling deodorant is expected. Perfume or cologne should be minimal as to not inconvenience other students. Smelling of cigarette smoke is not acceptable.
- **Body Piercings:** Earrings - One pair of inconspicuous pierced earrings is acceptable. For your own safety, large hoops or dangling-off-the-earlobe earrings are not allowed. Small nose studs are acceptable however nose rings (septum piercing) are to be removed. Students are allowed to have a clear nose ring if they have this piercing.
- **Tattoos:** Students are encouraged to cover tattoos on any exposed body part in a neat and professional manner. Students must wear an appropriate undershirt to cover the exposed inappropriate tattoo, or they may wear an arm sleeve in plain white.
- **Accommodations:** Students who require accommodations related to dress codes or uniforms due to a disability or medical condition should speak to the admissions director or campus director. SCC will work with the student to determine appropriate accommodations based on the student's individual needs and the nature of the disability or medical condition. Students requesting accommodations related to dress codes or uniforms may be required to provide documentation from a qualified healthcare professional supporting their request.

It is the student's responsibility to purchase and maintain uniforms. Regular uniform checks will be administered throughout a student's program. A student who fails to meet or maintain uniform guidelines will be dismissed from class.

Uniforms may be purchased at:

Wilsons Uniforms Inc.

528 McHenry Ave, Modesto, CA 95354 (209) 522-8195. Logo fee is at Wilsons for \$10.00. Please allow Wilsons enough time to embroider your logo as turnaround times can vary from 1 to 4 days.

